


# **September Board of Education Minutes**

**Tuesday, September 2nd, 2025 - 5:30pm**

Attending: Dacia Hermes, Kim Lamers, Carly Tiedt, Amber Eisenschink, Emily Hietpas, Olivia O'Connell, Deacon Dave Van Eperen, Sarah Vosters, Nicole Guerts

Virtually present: Nicole Vanden Heuvel

- 1) Call to Order - 531pm
- 2) God Moments to Share
- 3) Student Spotlight - Carly to introduce
  - a. [Email Template](#) - Carly
  - b. First request sent to Mrs. Ortner
    - i. Mrs Orter will have a student to showcase for October meeting
- 4) Approve August Minutes  Minutes SJS BOE August 2025 Agenda
  - a. Motion: Kim
  - b. Second: Carly
- 5) Marketing Committee update (Sarah Vosters)
  - a. 2016 committee established
    - i. 5 people on the committee - meet 2x per year
  - b. 2 main areas/ marketing initiatives
    - i. Registration / Enrollment -
      1. Oct 1 focus on events in preparation for January
      2. Thoughts on wording related to early registration
      3. Ideas on assumed attending unless parents notify
    - ii. Brand Awareness -
      1. focus shifts to this after registration & continues year round
  - c. Sarah request:
    - i. School Calendar
    - ii. tuition rates before Jan dates
    - iii. testimonials
      1. [Click here to leave a review on Niche](#)
      2. [Click here to leave a review on GreatSchools](#)
      3. [Click here to leave a review on Private School Review](#): Scroll all the way down the page and above the "Recent Articles" section is the "School Reviews" section.
        - a. current families
        - b. current staff
        - c. alumni / current Religion program

## 6) Standing Items

- a. [Reading Retention Policy](#) and discussion with Nicole Guerts (Emily)
  - i. Act 20 new to teachers
  - ii. Phonics training
  - iii. Policy to be put back on the website
- b. Technology Committee (Amber)
  - i. keyboards & mice
  - ii. chromebook screen replacement
  - iii. chromebooks to be ordered
  - iv. boards, new needed
- c. Math Curriculum implementation (Kim) - can be removed as standing item
  - i. Kim offered to provide training
    - 1. 4th grade
    - 2. items shared with Nicole, Nicole to pass on

## 7) Old Business

- a. Finalized committee invitations (Dacia)
  - i. Marketing - September, December, March
  - ii. Building & Grounds - October, April
    - 1. Amber - question bike rack
  - iii. Finance Council - January
  - iv. Home & School - November
- b. Board presentation to teachers at inservice (Dacia)
  - i. agendas in advance

## 8) Principal Updates

- a. Traffic Flow
  - i. Brought in larger cones/barrels
  - ii. cones go up at the end of the day so no entrance into
  - iii. keep closest 2 stalls to school open for wider drop off area
- b. Standardized testing schedule and intervention planning
  - i. STAR:
    - 1. Sept 9-27
    - 2. Jan 6- 24
    - 3. April 28 - May 16
  - ii. 16 possible intervention students from last year (below 24% go with Nicole)
- c. inservice highlights and future plans
  - i. 9/26 8a-9a- STAR , CLA, reviewing emergency procedures
- d. reading & math curriculum

- i. sub-committee of teacher to investigate reading curriculum, Nicole to seek out committee members
- ii. opportunity for growth in standard reading program

#### 9) New Business

- a. Homework research (Kim)
  - i. Reached out to Little Chute & Neenah
    - 1. Little Chute -
      - a. homework does not lead to meaningful growth, homework should be used to solicit feedback
      - b. Change in practice : Reading nightly
      - c. Discussion on what subjects should be getting homework
    - 2. Neenah -
      - a. moved away from homework for elementary levels, John Hattie (sp?), finishing classwork/projects for older grades
  - ii. Team to work on the verbiage on how to adjust this
- b. Safety at mass (Dacia)
  - i. Deacon Dave -
    - 1. Fr Jim room to music room, not fobbed, glazed door
  - ii. Nicole -
    - 1. locking church doors? Discussion
  - iii. Diocesan recommendations? No
  - iv. Overall Safety Day plan
    - 1. incorporate all drills into one day

#### 10) Action Items for next meeting:

- a. Dacia- email staff the agenda as view only before meeting
- b. Kim- invite building & grounds, send homework information, Amber- email Sarah Vosters the Act 20 (Reading) policy for posting on website
- c. Nicole-
- d. Emily- send homework verbiage from Xavier to Carly
- e. Olivia-
- f. Carly - wordsmith Homework verbiage
- g. Deacon Dave-
- h. Principal- STAR learning, data comparison, focus on growth, work on reading curriculum committee

#### 11) Closing Prayer - Our Father

#### 12) Adjourn- 755pm

#### 13) Next meeting Tuesday, October 7th

Prayer for upcoming meetings:

October: Kim

November: Amber

December: Carly

January: Emily

February: Deacon Dave

March: Principal\*

April: Nicole

May: Dacia

June: Olivia