

Minutes – Board of Education

November 4th, 2025 5:30pm

- 1) Call to Order
 - a. Present: Deacon Dave, Ashley Duggan, Nicole VandenHeuvel, Emily Hietpas, Olivia O'Connell, Kim Lamers, Carly Tiedt
 - b. Guest Presenters: Jen Nash, Alecia Elrick, VanGroll Family, Jill Klein
- 2) Opening Prayer (Amber)
- 3) Recite Mission Statement
- 4) God Moments to Share
- 5) Student spotlight- Nathan Van Groll (Emily)
 - a. Shared a video
- 6) Approve October Minutes 10072025_BOE Minutes
 - a. Motion: Nicole Vanden Heuvel
 - b. Second: Carly Tiedt
- 7) Home & School Committee Representative (Alecia Elrick)
 - a. updated meeting schedule: 3rd Tues or 3rd Thurs - 11/18 630-730p - Parish Center
 - b. change to H&S fees - \$25 per student for 25-26 - Hot Dog Day & up to 2 field trips per grade/year; 75% of fees paid their dues, still seeking payment for remainder - suggestion for H&S fee to be added directly to enrollment fee statement (new system)
 - i. 40 events
 1. Color Run - one of the highest profits - \$21,000
 2. Christmas Craft Fair - \$14,000 (?)
 3. Culver's Scoop Coupons
 4. Possible - School Rummage Sale
 5. Staff Enrichment program - monthly (meals, bday gifts, soda bar, baked goods day, Christmas gifts)
 6. Cookies with Santa
 - c. Questions from H&S:
 - i. Spiritwear day - once per month? every Friday?
 - ii. Funding - what should H&S be funding vs other areas - who should they talk to?
- 8) Standing Items
 - a. Reading Retention Policy
 - i. Recommendation to table until Mr Kapinos has the opportunity to weigh in.
 1. <https://stjn.org/wp-content/uploads/2025/06/reading-retention-policy-for-3rd-4th-grade-students-google-docs.pdf> - current policy listed
 - b. Technology Committee (Amber)
 - i. All additional boards have been delivered.
 1. Clevertouch installed in 4K.
 2. New BenQ boards on carts for floor 1 and floor 3 to use.
 3. Older BenQ board moving into Mrs Kucharski's room for consistent classroom setup.
 - ii. No updates on staff Chromebooks
- 9) Old Business
 - a. Homework policy draft (vote to include in handbook for 2026/2027)Homework Policy Drafting
 - i. Recommendation to hold by Nicole VandenHeuvel
- 10) Principal Updates (Ashley Duggan)
 - i. We have a new principal!

b. Reading curriculum & pricing

- i. Majority favor Benchmark (we currently have Benchmark Phonics), official vote is next week. Nicole reached out for pricing from Benchmark, have not heard back yet. Reading curriculum to be implemented in the 2026-27 school year.

11) New Business

- a. Rachel Van Dyn Hoven & Jill Klein to address board

- b. Parent asks from board:

- i. Offer Mr Swank alternate position within SJS

- ii. Jen Nash or Nicole Geurts to be the 4K teacher

- 1. If Mrs Geurts is the teacher in the room - who is providing services to these students? Are students receiving these services?

- iii. No retaliation from SJS Staff

- c. Qs from BOE:

- i. communication at the beginning of the school year - was Mrs Nash identified as the LTS or permanent teacher? Not all knew of LTS status

- ii. Clarification requested when parents mentioned 4k students being behind at this point of the school year.

12) Closed session: 625pm - 723pm

- a. Topic: above mentioned concern from 4k parents and action items

- i. Motion: Kim

- ii. Second: Nicole

- b. Out of Closed session:

- i. Motion: Amber

- ii. Second: Kim

13) Adjourn: 737pm

14) Action Items for next meeting:

- a. Dacia- invite Marketing rep to December meeting

- b. Kim- mentorship program examples

- c. Amber- develop policies related interview panel (to include communication), teacher qualifications

- d. Nicole-celebration for STAR scores (marketing)

- e. Emily- student spotlight

- f. Olivia-

- g. Carly - generate letter

- h. Deacon Dave- bring budget to December meeting

- i. Principal- work on school calendar for possible presentation at December meeting

15) Closing Prayer – Our Father

16) Adjourn-Next meeting Tuesday, December 2nd

Prayer for upcoming meetings:

December: Carly

January: Emily

February: Deacon Dave

March: Mr. Kapinos

April: Nicole

May: Dacia

June: Olivia