



# Minutes – Board of Education

January 6th, 2026 - 5:30pm

- Call to Order: 530pm
  - a. Present: Dacia Hermes, Carly Tiedt, Kim Lamers, Emily Hietpas, Nicole VandenHeuvel, Amber Eisenschink, Kyle Kapinos, Deacon Dave Van Eperen
  - b. Absent: Olivia O'Connell
- Opening Prayer (Emily)
- Recite Mission Statement
- God Moments to Share
- Student spotlight (Emily)
  - a. Raelynn Preissner- 3rd grade
- Finance Committee (Deacon Dave)
  - a. Line items for technology and curriculum
    - i. Currently most of technology is funded through Fr Ron Family night fundraiser (hardware - chromebooks, laptops, servers, etc)
    - ii. Software/curricular needs, on going technology needs (contracts) - built into the budget
  - b. Donations (Nicole)
    - i. Depends on where the donations come from
      - 1. Fr Ron Family night - derived from the Golden Ticket Event, primarily a school fundraiser. Designed to fund “all” the things that the school could not afford. Fr Ron Family night, \$10K to Faith Development, \$65K to parish (?), approx \$30K shifted to curricular needs, remainder discretionary on where to spend. Total profit: approx \$115-\$120K
        - a. committee distributes funds, curriculum, a portion of this gets earmarked for Technology needs
      - 2. Private/Outside donors/memorial -
        - a. Is there something that they wish to contribute to?
          - i. Typically there is an established purpose/destination for the donation, funds routed to a “Restricted” account
          - ii. If not established, goes into an “Unrestricted” account, this can be used for various purposes.
  - c. Budget-approve tuition rate
    - i. SJS currently one of the lower rates in the area
    - ii. 4.5% increase (\$160 per full time student)
    - iii. Motion: Nicole
    - iv. Second: Amber
- Old Business
  - a. Approve December Minutes  12022025\_BOE Minutes
    - i. Motion: Carly
    - ii. Second: Nicole
- Standing items
  - a. Reading Retention Policy  Reading Retention Policy for 3rd-4th Grade Students - Google Docs.pdf
    - i. Tabled until Kyle can review how to implement the created policy
  - b. Technology Committee Update (Amber)
    - i. Updates to Technology [Policies](#) / [Handbook](#)
    - ii. Recommendation of signed paper copy of [Technology Agreement](#)
    - iii. Working on a policy related to AI (Artificial Intelligence)
- Principal Updates
  - a. School calendar
    - i. Kyle to confirm number of days and get back to BOE via email
  - b. Diocese policy vs school policy- new policy creation for teaching staff qualifications, interview panel, mentorship

- i. Teaching staff policy, Principal Qualifications policy - Amber
  - c. 4K LTS - no show interview on 01/05, 3 subs.: Leah S (MW), Adrian T (TR), Katy J(F) - mid Jan
  - d. LCASD not going to full day 4K, they are going to half days with wrap around care
    - i. STJN 4K preview day 01/13
  - e. Registration:
    - i. Current families K-7 will be pre-enrolled, let STJN know if they are leaving, no pre-registration required
    - ii. Current families with new student - pre-registration for only the new student (01/15)
    - iii. New families - pre-registration (01/15)
- New business
  - a. [W 2220 Classroom Volunteers \(Dec 2016\).docx](#) (Carly)
    - i. [Working Draft](#) - pushed into process for approving updated policy
      - 1. Motion: Nicole
      - 2. Second: Kim
  - b. Stay Surveys (Kim)
    - i. Surveying current (staying) families - reach out to Sarah Vosters
- Closing Prayer – Our Father
- Adjourn: 715pm
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- Next meeting February 3rd, 2026 at 5:30 - Uniform Review
- Action Items for next meeting:
  - a. Dacia- notify Sarah Vosters of upcoming BOE vacancies (2), Absent April 7-?reschedule
  - b. Kim-
  - c. Amber- (absent - March 3 & April 7) - send approved Dec minutes to SZT, review Diocese policies to see what STJN policies are appropriate (see above), move 2220 policy into official review,
  - d. Nicole- (absent- March 3)
  - e. Emily- get Kyle the H&S calendar
  - f. Olivia-
  - g. Carly -
  - h. Deacon Dave-
  - i. Principal- Star results review preparation in February/March, Reading Retention, calendar

Prayer for upcoming meetings:

February 3: Deacon Dave

March 3: Mr. Kapinos

April 14: Nicole

May: Dacia

June: Olivia

Working files:

[W WORKING Parent\\_Student Handbook 2026-27.docx](#)