VISION: Develop a Deeper and Growing Relationship as an Intentional Disciple of Jesus Christ.

MISSION: Together We Love, Serve and Share Our Faith

MINUTES – Board of Education

Tuesday, September 8, 2026 - 5:30pm

1) Call to Order

    a. CTO 5:32pm with Amber, Kelly, Kim, Emily, Mr. Kapinos, John, Carly, Olivia & Kara present

2) Opening Prayer (Amber)

3) Recite Mission Statement

    *At St John Nepomucene School, we strive to educate our faith community in an atmosphere of acceptance, service and unity with Jesus Christ as our center. **(F)**ollow Christ's example, **(A)**ccept challenges and responsibilities, **(I)**nspire wisdom, **(T)**hank God by sharing our gifts, **(H)**elp others. Together we love, serve and share our faith.*

4) God Moments to Share

5) Approve August Minutes 08042026_SJS BOE Minutes
    a. Motion: Kara
    b. Second: Emily

6) Marketing Committee update (Sarah Vosters)
    a. Continued goal of gaining and retaining students
    b. Positive gains on social
    c. Times Villager ad taken over by Sarah
    d. Shift in bulletin focus
    e. Mentorship program going well - 10-20 mentor families, each serving 1-3
        i. Positive feedback from mentee families
    f. Moving away from "blanket advertisement" in community newsletter
    g. Dutchmen Difference publication was well-received
        i. Goal of distributing twice/year
    h. Salesforce for prospective families

i. Contact tracking tool
ii. Most prospective families finding SJS through friends and family
    1. Ask about how they found us at preschool preview

i. Marketing need is for testimonials

7) Standing Items
   a. Student Spotlight process for 26-27 (Emily)
      i. Differentiate from other recognition systems
      ii. Focus on mission statement
      iii. Recognize student outside of board meeting
      iv. Need to determine overarching goal
      v. Referred to PBIS system in progress: The Dutchmen Way
      vi. Consensus to move focus away from student spotlight, as it's already being covered by The Dutchmen Way, and replace it with a staff recognition process.

8) Old Business
   a. Home & School dress down coupons (Amber)
      i. Mr. Kapinos to follow up with H&S
   b. Review policies(Amber)
      i. Overnight Trips 5049: Overnight trips
         1. Adjustments made, review again in September
            a. Second reading 9/8
      ii. 5030 Travel & Field Trips 5030:Travel and Field Trips (required with 5049)
         1. Adjustments made, review again in September
            a. Second reading 9/8
               i. Mr. Kapinos to discuss signing out from field trips with teachers.
   c. Policy Revision (Kyle)
      i. Board of Ed Class size numbers review 2210 Class Size.docx
         1. Adjustments made, review again in September
            a. Second reading 9/8

9) Principal Updates (Kyle)
   a. Standardized testing schedule and intervention planning
   b. Inservice highlights and future plans
      i. The Dutchmen Way
         1. Verbalizing why students are given Dutchmen Dollars by aligning with monthly virtues rather than arbitrary giving
         2. Keep/share/give system with Dutchmen Dollars
            a. Option to donate Dutchmen Dollars to monetary cause
         3. All-school incentives

4. Virtue Champions
    a. Replace windmill tickets
    b. Teachers select one student who has exemplified the virtue
ii. STAR training
iii. Emergency protocol process and reunification site visit
iv. Diocesan focus on trauma-informed care and becoming trauma-sensitive schools

c. Reading curriculum
    1. Developing scope and sequence and common language
ii. Before and After School Care Update

10) New Business
    a. Handbook discussion- Athletic Wear (Kyle)
        i. Additional language

11) Adjourn-Next meeting - Oct 6, 530pm
    a. Adjourn 7:07pm

Action Items for next meeting:

b. Amber -
c. Kim -
d. Carly - 5030 wording after Kyle talks to teachers
e. Emily - shift focus to staff shoutouts w/ Carly
f. Olivia -
g. Kelly -
h. Kara - Oct prayer
i. John -
j. Kyle - reach out re: 5030, wordsmith athletic wear language
k. all - testimonials from Sarah

Prayer for upcoming meetings:

September: Amber
October: Kara
November: Kelly
December: Olivia
January: Carly
February:Emily

March: Kyle
April: Kim
May: Kara
June: Olivia

Frequently accessed links:
Policy Chart